



SENTAC Conference Cancellation and Refund Policy

The SENTAC Conference Cancellation and Refund Policy will be as follows to assure consistency and is applicable to the annual SENTAC conference.

Conference registration canceled in writing and received by the SENTAC office at sentac@affinity-strategies.com 20 days prior to the conference is refundable but subject to a \$75 administrative fee.

Registrants canceling within 0 - 20 days prior to the conference will not receive a refund. The refund and cancellation policy will not be waived. Registration fees may be transferred to another individual; the invoice for the new registration will be revised to reflect the new registrant's membership status.

In the event SENTAC must cancel the conference due to unforeseen circumstances, SENTAC will refund the cost of registration. However, SENTAC does not assume responsibility for any additional costs, charges, or expenses; to include, charges made for travel and lodging.

Unforeseen Circumstances Defined for Refund and Cancellation Policies

Unforeseen circumstances is used to describe an event that is unexpected and prevents SENTAC from continuing with a conference, training, or webinar. Examples of such circumstances can include, but are not limited to, inclement weather or other natural disasters, site unavailability, technology challenges, and presenter absence.